



800 Chestnut Street - San Francisco, CA 94133 - [diego@artists.sfai.edu](mailto:diego@artists.sfai.edu) - [www.diegoriveragallery.com](http://www.diegoriveragallery.com)

## Exhibition Agreement Form

After you have read the Exhibition Guidelines, please fill out, sign, and return this form to the Diego Rivera co-directors in order to confirm your show.

Name \_\_\_\_\_

Address \_\_\_\_\_

City, state, zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Dates of your exhibition \_\_\_\_\_

**Terms:** You are financially responsible for any damage to the gallery space which results from your negligence. If you are responsible for such damage, you will be fined for the damage and your registration status may be jeopardized. The San Francisco Art Institute (SFAI) shall not be responsible for loss or damage to any student artwork for any cause or at any time or place, including when such artwork may be on exhibition, in storage, or in lockers on SFAI premises. This includes student artwork removed from public display for lack of appropriate authorizations. Additionally, any costs incurred in the removal of such work may be charged to the student. SFAI encourages students to insure their artwork by obtaining coverage in their own name to protect themselves against loss of or damage to their artwork.

There are events throughout the year that may require the use of the gallery during your exhibition. We make every effort to accommodate the artists as well as the larger campus needs for these functions. If it becomes necessary to change your exhibition dates, we will let you know in advance and obtain your permission. Neither Exhibitions and Public Programs staff nor the Administration will make any changes to your installation. In some instances, the events may require the movement of floor pieces or minor delays in installation or dismantling of artwork. Unfortunately, we will not be able to extend the period of any one particular show when these situations occur.

***I have read the Exhibition Guidelines for the use of the Diego Rivera Gallery and I agree to comply with all rules and regulations as stated.***

Signature \_\_\_\_\_ Date \_\_\_\_\_